

ARIZONA DEPARTMENT OF EDUCATION

Jaime A Molera
Superintendent of
Public Instruction



STATE OF ARIZONA

School Finance
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SCHOOL FINANCE MEMORANDUM 02-024

TO: School Districts Superintendents/Charter Administrators, Special Education Directors and Special Education Personnel

FROM: Lyle Friesen
Director of School Finance

DATE: November 14, 2001

SUBJECT: FY 2001-2002 Special Education Census Reporting

Enclosed are the instructions and materials you will need to assist you in reporting the Special Education Census for FY 2001-2002.

- [Instructions](#)
- [ESS Memo](#)

Districts that tuition students to Private Placements will be responsible for obtaining data from the Private Placement facilities and uploading the information for them. Be sure to include your district as the District of Residence.

Schools will continue to report this data under the same electronic system as previously used until further notice. For assistance on Delrep, you may contact your local [Regional Training Center](#).

Each year the School Finance unit updates the Instructions for Required Reports. This updating is taking place now. When this updating is complete, it will be posted on the School Finance web page.

If you have any questions on **DISTRICT** submitted data, contact Christina Beltran at (602) 542-3303 or e-mail cbeltra@ade.az.gov.

For **CHARTER SCHOOL** data, contact Rose Whelihan at (602) 542-8240 or e-mail rwhelih@ade.az.gov.

For questions on Service Types/Categories/Approved Private Placement Facilities contact: Exceptional Student Services (ESS) at (602) 364-4024.